



FLATHEAD COUNTY, MONTANA

Position Vacancy Announcement

POSITION: _____

DEPARTMENT: _____ PHONE NO. (406) 75 - _____

NUMBER POSITIONS OPEN: _____ FULL TIME: ____ PERMANENT: ____
PART TIME: ____ TEMPORARY: ____
DATE OPENED: _____ SEASONAL: ____
DATE CLOSED: _____

RANGE: _____ SALARY: _____

TYPING TEST REQUIRED: NO ____ YES ____ = _____ words per minute

PLEASE NOTE: Any required typing or skills test must be completed before the position closing date and the certificate must be attached to your application. Please contact the Flathead Job Service Workforce Center at 406-758-6200 for information on how to complete the required test(s).

EXAMPLE OF DUTIES/COMMENTS:

APPLICATION FORMS FOR THIS POSITION CAN BE OBTAINED AT:

Flathead Job Service Workforce Center
427 First Avenue East
Kalispell, MT 59901

OR ON FLATHEAD COUNTY'S WEB SITE:

http://flathead.mt.gov/human_resources/jobs.php

ALL COMPLETED APPLICATIONS MUST BE RETURNED TO THE FLATHEAD JOB SERVICE
WORKFORCE CENTER BY 5:00 PM ON THE CLOSING DATE

You may submit your application by fax to 406-758-6290, but the signed original must
be delivered to the Flathead Job Service Workforce Center within 5 business days.

IF YOU HAVE QUESTIONS ABOUT THIS OPENING, CALL: (406) 75 - _____.

FLATHEAD COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER