



Flathead Valley SHRM Professional Certification Scholarship Application



The Flathead Valley SHRM Board provides, on an annual basis, four scholarships in an amount not to exceed \$250 each to support the continued development of HR leaders. This award is designed to recognize and encourage the development of a full-time HR employee pursuing a professional certification.

Application Guidelines:

- Deadlines
 - 1st Testing for window of May—June - **Deadline is April 30th**
 - 2nd Testing for window of December – February - **Deadline is September 30th**
- The SHRM Board will review scholarship applications at the May and October board meetings with awardees being notified in May and October.

Eligibility:

- All applicants must be a member of the Flathead Valley SHRM Chapter
- All applicants must be pursuing a professional Human Resource certification such as PHR, SPHR, GPHR, SHRM-CP or SHRM-SCP.

Selection:

The recipient will be selected on the basis of:

- Work, education or volunteer experience (resume and references required)
- Commitment to a career in Human Resources

Essay Required:

1. Explain why you chose a career in HR and how you plan to make an impact on the future of HR
2. State your contribution to the profession to date
3. Communicate what you want to be doing in HR five years from now

Responses to these three questions should be no more than three, double-spaced, typed pages.

Work Experience:

Applicants must attach a current resume verifying HR experience.



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Application Instructions:

The Flathead Valley SHRM Chapter is pleased to provide you with this scholarship application. We urge you to follow the instructions carefully. Your application and supporting documentation must be received by the deadlines listed above. This scholarship provides a maximum reimbursement of \$250 to an individual who meets the eligibility requirements and is pursuing a SHRM professional certification.

Applicant Name: _____

Home Address: _____

City: _____ ST: _____ Zip: _____

Primary Phone: _____ Alternate Phone: _____

E-Mail: _____ Preferred method for contact: _____

Certification:

In submitting this application, I certify that the information provided is complete and accurate to the best of my knowledge. If requested, I agree to give proof of any and all information I have provided. Falsification of information may result in termination of any scholarship awarded which may include an obligation to repay all funds which may have been disbursed. This application becomes the property of the Flathead Valley SHRM Chapter Board. I understand the board members will review this application and all other documents submitted with this application.

Applicant's Signature: _____ Date: _____

Application Checklist

- Completed Application
- Essay Responses to Questions 1, 2, 3
- Resume

Return this signed application along with all requested supporting documentation to the current Certification Board Member of the Flathead Valley SHRM Chapter. Application can be emailed to lauren.stoll@plumcreek.com.