Flathead Valley Chapter of SHRM

Board of Directors Meeting

December 5, 2013

Maria opened the meeting, final meeting for the 2013 Board of Directors. Nikki DeMars of Express Employment Professionals, incoming Membership Director, and Joyce Dickson of Nomad GCS, incoming Treasurer, were also present.

Minutes from the November board meeting were read and approved with no changes. There was a motion to approve the November minutes as written; a second was made, and all approved.

Discussion on how we want to charge next year for non members. The email that went out from Peggy indicated that it was $10 lunch and $10 for the program for non-members. It was agreed that first time guests will have no charge if they are the guest of a paid member; however, they will need to fill out the First Time Guest Card that Maria’s staff is working on. Cards will go to membership for recruitment.

Treasurer’s Report was submitted by Ronda. Beginning balance was $8,421.24 for November 1, 2013; ending balance was $7,228.90. Amanda made a motion to approve the treasurers report, Amanda seconded. New expenses approved were $225.00 to FVCC for the Resume Café, $171.17 to Maria Gilman for reimbursement of the Excellence in HR Award, and $309.90 to Maria for final conference expenses. There was a motion to approve the Treasurer’s Report as written; a second was made, and all approved.

Discussion was held on Eleanor Craig’s request to attend the holiday social - Maria will follow up with Eleanor.

Certification Chair - no updates, Deanna is not in attendance. There is no one to fill the seat next year as of yet. Ronda pointed out that there is a ‘Pay if you Pass Policy’ credit available to the Certification Chair, President, and President Elect which equate to only $120.00 for the test. Great incentive for those volunteering on the board and considering testing.

Communication – Malissa is passing off to Rebecca. They will communicate and get permissions transferred.

College Relations - Jodi wanted to reiterate/confirm that the Resume Café is more of a SHRM initiative not a college initiative. Jodi is working on a date for the next one. We will continue to support the event financially with the next one around March or April. Job Fair is April 16th - will be at FVCC.

Diversity - Roberta - nothing to report.

Foundation/Workforce Readiness - Amanda and Roberta went to Linderman Education Center - had 23 students who attended a Resume 101 type presentation. Roberta and Amanda felt they were very engaged and discussed the possibility of doing this presentation annually.

Foundation - Amanda continues to reach out for donations. Maria will pick up the donation from Denise Grabowski at North Valley Hospital, many are just going to bring them the day of the auction. Donations are down this year, many companies still don’t have it in the budget. We will do a drawing for a free membership from those that donated, Ronda will put that in the reminder memo.

Legislative - Jaime not in attendance, nothing to report.

Programs – Maria has programs lined up for Januiary and February. Fred Miller in January for Safety; February - Sandra Hare will do a presentation although the topic has yet to be determined. Maria and Ronda will continue to partner on Programs until it gets filled.

SHAPE - Maureen - will follow up with individual officers on their portions.

Old Business - Excellence in HR award trophy has been ordered and will be here in time for the banquet. Award goes to Cheryl Keller of A Plus Healthcare.

2013 Leadership Conference update - Maria attended and felt she got more out of it than in past years. Got great ideas for SHAPE, etc. for next year. She will put together more resources from the conference and distribute.

New business – Discussion help on a meeting place for next year’s board meetings. Ronda and Joyce volunteered the use of the conference room at Nomad and Maureen also indicated the use of the meeting room at Parkside.

A brief discussion was held on a convenient and efficient way to share documents that have already been created for SHRM events, etc. Maria will work on that.

Meeting adjourned.

Next meeting scheduled for Thursday, January 2, 2014 – place to be determined later.