**Flathead Valley Chapter SHRM**

**Board Meeting**

November 6, 2014

Meeting was called to order at 4:05 p.m. on November 6, 2014 in the PayneWest conference room.

Present: Amanda Hawley, Joyce Dickson, Jodi Smith, Ronda Gress, Roberta Diegel, Nikki Demars, Maria Gilman, Lauren Becchetti, Rebecca Timis, Fabienne Nitopi.

Minutes: There were some suggested changes to be made to the October minutes. Lauren will make the corrections and send them back out with November’s minutes.

Treasurers Report: The account has been transferred to First Interstate Bank. There was a beginning balance of $10,885.14 with an ending balance of $10,086.08. Next month, the board will be approving September, October and November’s statements.

Chair Reports:

* **Membership**- Nikki reported that at the time of the meeting, there were 105 members- 4 new. She will be sending out an email reminding members to sign up for next year. Maria shared that SHRM National is really driving to increase national membership in all chapters- their target is %50. Discussion of ways to increase national membership will be tabled until next year.
* **Certification**- Lauren shared the names of the PHR/SPHR scholarship applicants. She will be sending out an email for the board to cast their votes. Also, it will need to be decided going forward if references should be included as part of the scholarship application or not. The two selected individuals will receive their money upon completion of their test (regardless if they pass). Lauren will collect required documentation from them, and then we will write them a check.
* **Communication**- Rebecca will be sending out a reminder for holiday auction items. She will be adding verbiage stating that participant’s names will be added to a drawing for a membership.
* **College Relations**- Jodi shared the Resume café went really well. There were approximately 42 students and 9 interviewers, and the group was able to provide Jodi with some feedback from their side. There will be a spring Resume Café.
  + Workforce Training
    - Jodi wanted to check in with the group to see if SHRM would stand behind a HR training session- could have our logo and “Affiliate of” logo, and possibly approve for credit. The group then discussed being a “partner” to the activity which lead to discussion about becoming a Preferred Provider via SHRM National. It was decided that the group should become a Preferred Provider, so Ronda will email Maureen. Jodi will follow up with a proposal.
* **Diversity**- No report.
* **Foundation**- Amanda reported that there were 6 total nominations for the HR Excellence Award. She had sent out the nominees prior to the meeting, and requested that the group respond back with their top selection by Monday. The winner will be recognized at the Holiday Social.
* **Workforce Readiness-** No report.
* **Legislative**- No report.
* **Programs**- Fabienne is currently working on January and February programs. She will not be serving as Programs chair for 2015.

New Business:

* Holiday Party Updates- Amanda shared that she is still working to collect donations. Thus far she has received 7 baskets/items. Amanda will be selecting the menu items. She also shared that the group will need more split-the-pot tickets.
* SHAPE- Ronda will start to work on it.
* Ballot & Elections- Maria shared the current ballot with the group. She will be sending out the ballot for voting soon.

The meeting was adjourned at 5:10 p.m. The next Board Meeting will be held on Thursday, December 4th, 2014, at 4 p.m. at the PayneWest conference room.