**Flathead Valley Chapter SHRM**

**Board Meeting**

**August 6, 2015**

The Chapter meeting was called to order by President, Ronda Wakefield, at the Nomad GCS, Inc. office at 4:00 p.m.

Present: Ronda Wakefield, Amanda Hawley, Joyce Bellwood, Karen Darrow, Roberta Diegel, Joann Kizer, Jodi Smith, Lauren Stoll and Nikki DeMars.

Minutes: Upon motion by Karen, seconded by Roberta, the minutes of the July meeting were approved.

Treasurer’s Report: There were questions regarding the Treasurer’s Report so approval was delayed.

Chair Reports:

* **Membership** - The Chapter is currently at 124 members. The half price offering is drawing new members.
* **Programs** – Joann is researching Matt Jones as a guest speaker. Although he doesn’t charge for his services, the Chapter would have to commit to purchasing 50 books @$10 each.
* **Certification** – Lauren’s new email is [lauren.stoll@plumcreek.com](mailto:lauren.stoll@plumcreek.com). The study groups have started up. The new system instructions are online. Tara Tucker received her certification.
* **Communications** –
  + Jim Nys training announcement was sent out twice to our membership and will go out one more time before the training.
  + Peggy will be sending out another newsletter this month.
  + Suggestion was made for everyone to go to the new Facebook page and “like” it. Ronda has been maintaining that site.
  + Aflac will be our September sponsor. We will need to send the invoice to Shannon Brittenham for $150.
* **College Relations** – Karen reported there will be a Resume Café at FCCC on November 4th. She will send around a sign-up sheet at the next meeting. Upon motion by Amanda and seconded by Roberta, the Chapter voted to sponsor the lunch as has been done previously.
* **Diversity** –
  + Jodi provided the results of the FVCC survey distributed to the SHRM membership.
  + Jodi and Joann are exploring the possibility of engaging a speaker to present the transgender topic to our membership.
* **Foundation –** No report.
* **Workforce Readiness –** Roberta reported a Fall Job Fair will be held at the Kalispell Center Mall on September 24th from 3:00 – 6:00 p.m. There will be no charge for this event.
* **Legislative –** Joyce will be sending out the FLSA changes from the State Council.

Old Business:

* Nikki will be attending the Jim Nys training on behalf of our Chapter to recruit additional members.
* The Holiday Social Committee consists of Joyce Bellwood, Amanda and Robert and Cheryl Keller. We would like to have one SHRM member (not on the Board) to also be on the committee, so we will announce the request at the September meeting.

New Business:

* Recruiting for the 2016 Board will begin in October. Lauren has notified the Chapter she will not be on the Board next year. Most of the current Board plan on remaining for 2016. Nikki will send out a list of names of our membership to see who we might contact to be on the Board to fill the vacancies.
* Ronda brought up recognizing our Board and our members during HR Professionals Week during the October meeting. Last year we gave flowers to the Board and $100,000 candy bars to the membership.
* The Volunteer Leaders’ Summit held November 19-21 in Washington D.C. will be attending by Amanda Hawley, our President Elect.
* Amanda is requesting assistance in developing the SHAPE report. The 2015 form is out and she currently needs the log-in information.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Cindy Carpenter, Chapter Secretary

Minutes taken by Roberta Diegel, Workforce Readiness Chairt